



**PAC Meeting Minutes
February 4, 2021 on Zoom Video Conference**

PAC Committee Members in Attendance

Chair	Cynthia S
Vice-Chair	Melissa W
Past Chair	Tanja P Catharine M
Secretary	Katie C
Treasurer(s)	Caroline T & Marina H (partial attendance)
Communication Rep	Elisabeth S
Class Parent Coordinator	Alita R
DPAC & CPF Rep	
Members-at-Large	Joy R, Stefanie S, Amy G, Tracey M

Total of 21 Members present at meeting plus our Principal, Mme Niro.

Meeting called to order at 7:03pm.

Welcome & Introduction

1. Cynthia S. welcomed everyone to the PAC meeting.

Approval of Agenda

2. No new items were added to the agenda.
3. Motion to approve the agenda was moved by Catharine M and seconded by Tanja P. All in favour, motion passed.

Review and Approval of Minutes

4. Tanja P noted a spelling correction to Name of COBS Bread in paragraph 30. Motion to approve minutes from PAC Meeting held November 20, 2020 with the spelling correction was moved by Catharine M and seconded by Melissa W. Majority in favour, motion passed.

Principal's Report

5. Mme Niro provided an overview on the current status and rules for Covid safety to include the newly announced PHO guidelines for K-12 schools. The school currently meets all the guidelines. She thanked the parent community for their cooperation in helping to keep everyone safe by not gathering before and after school.
6. Playground #1 is undergoing some repairs to address the drainage. Students who are not allowed on playground #1 are now playing on the grass field however that is now being damaged by the increase in usage.
7. The school will continue to send out reminders about parking and road safety around the school. The City has met with the school and will not be changing any signage and the current road rules remain. Mme Niro asked that everyone drive safely and follow the rules of the road. She added that it is better to be late than to have an accident while rushing to school.
8. Mme Niro advised that she is working on arranging various workshops to include a science workshop, Body Health which will include a parent session, Internet safety and project lavender for girls in grades 5-7 which include discussion on internet safety specific for girls. All the workshops will likely be conducted before the end of April.
9. Parents of Grade 7 students were provided the opportunity to attend the Earl Marriot High School parent info night followed by the students receiving a brief and virtual visit with one of the Councillors for a bit of Q&A. Other local high schools will have their information available later in the Spring for anyone not attending French Immersion at Earl Marriot.

10. The School district is allowing Class photos to be taken. Mme Niro is currently discussing how to complete class photos in a Covid safe environment. More details to follow. A plan for the Grade 7 graduation year photo has been arranged with Mountain West and will be take outdoors at a date to be announced later.

Secretarial Note: SD 36 has updated their direction on class photos and is not allowing them until further notice. (update 12 Feb)

11. Various assessments and surveys will be conducted over the next few weeks to include FSA for grades 4 and 7, MDI, PIRLS and SLS. Information on the various assessments and surveys have been or will be distributed soon.

Chair Report

12. Cynthia S started with a thank you to all the families who donated to the Direct Donation Campaign, previously known as the Cheque Writing Campaign. A total of \$21,486.28 was raised which greatly exceeded our goal of \$15,000! Thank you very much for your continued support. If you missed your opportunity to donate in the fall and would like to contribute, the PAC will continue to accept donations however the tax receipt would not be issued until the 2021 tax year.

13. Our Vice Chair, Melissa W and her family are moving out of the area and will be leaving the school in March. Thank you to Melissa W for being our Vice Chair for the past several years.

14. Our Chair thanked Sophia Lou for taking care of the PAC financial statements for the CRA which were recently completed and to Janet Petras, Sarah and Kate Hunter (a former Laronde family now at EMS) for their donation of a drum set to the Laronde music program.

15. Thank you to Alita R and Tanja P for taking such great care of our non-enrolling teachers with thoughtful Christmas baskets. The funds for these teacher gifts were collected from a portion of all the teacher gift donations at Laronde. So thank you to all who supported these well deserved thank you gifts and thank you also to all our class parents who organized all the lovely teacher gifts.

16. The PAC will be sending out details on the babysitting and stay home safe courses offered through First Aid Hero. There are many class options and is a fundraising opportunity for the PAC.

17. The PAC provided a modified Annual Christmas Teacher luncheon for the Teachers which was well received. On behalf of the Laronde Teachers, Mme Burden sent a memo of thanks in appreciation of the support the PAC provides.

Financial Reports

18. Budget reports were reviewed. Nothing significant to report.

19. The PAC previously approved to offer the blended teachers, who have students from multiple schools in their class, the full \$150 in classroom funds. This may result in an increase to our classroom fund line item. However, most years these funds are not fully utilized.

20. The Treasurers requested permission to acquire accounting software to improve on efficiency, accuracy and reporting. Caroline made a Motion to spend up to \$250/year on accounting software, Melissa W seconded the motion and all in favour.

21. Due to the uncertainty with the 20/21 school year and funding from BC Gaming, the PAC chose to minimize the proposed budget presented in June 2020 which included a reduction to the PE funding line. When the full BC Gaming grant was secured, the PAC Executive decided to re-instate previously cut activities such as support to PE. The PAC chose to approve the Hip Hop activity at a cost of \$3,018 which is above the \$1,000 PE budget. Instead of having the expense captured against another appropriate line item, a motion was made by Melissa W to increase the PE budget to \$3,018. Motion seconded by Tanja P. All in favour.

Committee Reports

22. Playground #2 Committee. Site report was received late December 2020 and sent to PAC early January 2021 and we now have approval from the school District to contact up to 3 provided vendors. 1 vendor is not available as they do not have the ability to support build requirements for that playground so we actually have 2 vendors to choose from. Vendors are working to

put some proposals together based on input from the playground committee. The Committee is at the beginning stages of design and welcome input on concepts and plan to have the Laronde community involved with the design and final design selection. The current plan is to construct the playground in 2021. We are required to install a ramp for wheelchair access to the playground surface but we are also looking to build at least a portion of the new structure to be fully accessible for all. We are also looking at an alternative wood chips but have been advised that they are prohibitively expensive. Mme Niro asked that if you see a playground that you like, take a picture of the plaque on the playground with suggestions on your favourite apparatus.

23. Grade 7 Rep. Nothing significant to report. Some small fundraising efforts with bottle drive, gift cards and take-out night. Memory books are being coordinating by Colette Mendes. Catharine will reach out to grade 7 parents for a meeting next week.

24. Outreach. Thanks for all the support with the Christmas Hampers. We helped support 11 families this year which is fewer than normal but all the families were much larger than normal.

25. LogoWear. Kiran R and Tanya C have volunteered to revive the logo wear program. They have been working together over the last 3 months designing and preparing mock ups. They have chosen to go with KAHUNAVVERSE as our supplier. Kiran presented a few options for design and suggested we introduce 3 products to start: hoodie, long sleeve crewneck and t-shirts in both youth and adult sizes. It will be an online store that will be open for a set time and once orders have been filled they will be delivered to the school.

26. Emergency Preparedness Committee. The sea-container in the parking lot near playground #1 is filled with emergency preparedness supplies such as first aid, food and safety items which is mostly provided by PAC resources in case of any emergency. Volunteers are needed to assist Marina H in the annual review of the supplies and the rotation of stock to include purchasing new and disposal/recycle of old. Please contact Marina at treasurer@larondepac.ca or Cynthia at chair@larondepac.ca if you are available to help.

27. Mme Niro advised that in the case of an emergency, the school has an emergency contact procedure and parent contact information is available in the event of a power outage, snow, earthquake, fire etc. Parents can download SCHOOL LINK app. Our School will send an email (using regular newsletter contact list of most of our parents) and/or send a message via school link app to inform parents of what is happening and/or the procedures for pick up in the event of an emergency or inclement weather.

New Business

28. No new business.

Adjournment

29. End of Meeting. Melissa W motioned to adjourn the meeting at 8:08 pm. Tanja P seconded the motion, All in favour. Meeting adjourned.