

LarondePAC)

PAC Meeting Minutes
June 10, 2021 on Zoom Video Conference

PAC Committee Members in Attendance

Chair	Cynthia S
Vice-Chair	
Past Chair	Catharine M and Tanja P
Secretary	Katie C
Treasurer(s)	Carolline T and Marina H
Communication Rep	
Class Parent Coordinator	Alita
DPAC & CPF Rep	Michelle H
Members-at-Large	Tracy M and Joy R

Total of 15 Members (17 at start of meeting) present at meeting plus our Principal, Mme Niro.

Meeting called to order at 9:23 am.

Welcome & Introduction

1. Cynthia S. welcomed everyone to the PAC meeting.

Approval of Agenda

2. No new items were added to the agenda although Carolline asked if we could add a land acknowledgement at the beginning of our meetings. Cynthia agreed to add for future PAC Meetings.
3. Motion to approve the agenda was moved by Tanja P and seconded by Catharine M. All in favour, motion passed.

Review and Approval of Minutes

4. Minutes from the 16 April 2021 were reviewed. Cynthia highlighted that there was a second scholarship added in the last PAC Meeting and that the EMS Scholarships 2021 were awarded to Dhara Karvat and Bobby Sydor. Carolline T made a motion to approve the 16 April 2021 minutes and seconded by Tanja P. All in favour, motion passed

Principal's Report

5. Covid Update. Mme Niro advised that all District protocols remain in place since the recent amendments to the Provincial Re-Start Plan did not include changes for schools. She had not yet received guidance for the following year and was unaware if Elementary Schools would have the same policies as High Schools given the current vaccination programs for ages 12 and up.
6. 2021-2022 School Year. Our school received notice that we will have 20 Divisions again next year. Intermediate classes are expected to have 25-29 students in each Division. Laronde will be losing 18 students this year so families from the waitlist will be contacted to ensure we fill the spots and avoid going below a certain threshold needed to keep current support staff and 3 K classes. Mme Hardiman

will be on Maternity Leave all next year and Mme Workun until spring break. Mme Metcalfe will be returning full-time and there may be up to 3-5 additional staff changes in September as well.

7. Class placement for next school year will be done in Sept after the make-up of the school year is known. All teachers will be completing a form for each student to provide input into class placement. Generally, kids have been well placed in this past year and very few complaints and concerns have been raised.

8. Sports. No word on what sports will be allowed next year. Sports day next Fri will be done one class at a time. Students will be given their colour and will go through four stations that are organized by the grade 7 students who will be dressed in rainbow colours. Parents are not allowed to spectate.

9. Grade 7 Graduation. Updated guidance will allow a graduation ceremony done in two groups vice the four originally planned, and will be held on 23 June. The event will be live streamed or recorded and more information will be provided to parents soon.

10. A parent asked for clarification on the grade 6 immunization. Mme Niro said the school has been told that they are delayed but there was no new information about where and when. Mme Niro will follow up with the school nurse.

Chair Report

11. Cynthia reviewed the year and while many of the PAC events and activities were cancelled due to COVID, the PAC was still able to support many enrichment activities in the school this year. Our only fundraiser this year was the Direct Donation campaign in the fall which raised a total of \$21,686.56. These donations helped to support the following:

- a. We provided 20 iPads and 20 laptops for Laronde classrooms (19k);
- b. Supported Hip Hop for all Laronde students for PE enrichment (3k);
- c. Provided sports equipment for recess like balls and skipping ropes (1k);
- d. Welcomed Saleema Noon and Brandi Weibe back into all our classrooms to teach our body scientists more about their bodies;
- e. A presentation from BC's award winning "Out in Schools" was offered to our grade 4-7 students;
- f. We offered a new spirit wear design this year, thank-you Tanya and Kiran for organizing that order;
- g. We updated our emergency preparedness supplies;
- h. We welcomed all Kindergarten students with a Laronde Lynx t-shirt;
- i. We awarded 2 X \$500 scholarships for Laronde students graduating this year at Earl Marriott Secondary;
- j. We supported science enrichment in classrooms, some classes watched caterpillars turn into butterflies;
- k. We supported teachers with their classroom supplies (2.6k); and
- l. We provided a Christmas and Year End staff appreciation lunch.

12. Cynthia recognized a few PAC executive members who are moving on from Laronde this year as their children are moving up to high school:

- a. Thank you to Joy Rong, who served as a member at large for the past three years and has been very helpful with Outreach, especially with the winter clothing and sports equipment drives. She also served on the Playground committee;
- b. Thank you to Hollis Pilling who joined the PAC when her daughter was in Kindergarten and is now heading to high school in the fall. She made significant contributions to the PAC executive as a Treasurer, Communications Coordinator and Spring Fair Coordinator; and
- c. We thank Tanja Phillips. Tanja has been a PAC member since 2007. Throughout her tenure, she has held most of the executive positions, Secretary, Treasurer, Vice Chair and was our Co-Chair from 2018-2020. She has been the keeper of our collective institutional knowledge and was instrumental in coordinating many large-scale events at Laronde like our Spring Fair and the Grade 7 Art Nights.

We will really miss having you all at the PAC table and wish you all well as your children transition to high school.

Proposed Budget

13. Caroline presented the Proposed 2021/2022 Operating Budget (enclosed). Much discussion was had about the challenge of preparing a budget for a school year when we did not have full visibility on what activities would be allowed. Therefore, it was decided to increase the line item for EMS Scholarship to reflect the addition of a second \$500 scholarship as approved at the April 2021 meeting, increase First Aid to address an increase in number of students to be trained next year and to decrease the amount for the grade 6/7 workshops as the new Saleema Noon program is much cheaper than the previous iGirl/iGuy. The remaining proposed budget would remain the same with a view to reviewing the budget again in Sept once we have more information on whether we can have hot lunch or visitors in the school.

14. Cynthia mentioned that the topic of grade 7 fundraising was discussed at the Executive Meeting and that we need to be aware that if a Spring Fair was held in the 2021/2022 year that the fundraising opportunities would be limited for the grade 7s as the Art Night is a significant contributor to the fundraising efforts. She mentioned that we would need to re-visit the topic when discussing a Spring Fair next year to consider if the silent auction might be made available to the grade 6/7 parents as a fundraiser which would reduce the potential earnings for the PAC. We typically operate the Spring Fair more as a community event rather than a large fundraiser.

15. Motion made by Caroline to accept the Proposed budget as presented but with the noted amendment to EMS Scholarships (1K), First Aid training (2,650) and grade 6/7 Workshops (1,600). Motion was seconded by Cynthia, all in favour and motion approved. *Secretarial Note – An Approved Budget 2021/2022 has been added to the Minutes with the approved changes.*

Playground Report

16. As discussed at numerous PAC meetings in the past, playground #2 needs to be replaced. The PAC has been setting money aside for over 7 years for the replacement of the 35-year-old playground. This does not include the swings as those will remain. The Committee has been working hard to finalize the design of the new playground and is working with two Surrey District approved suppliers. Of interest, Playground #1 was installed in 2011 at a cost of \$68,000 and the area on Playground 2 is nearly twice the size of playground 1. The Committee will soon receive the final drawings for the remaining two options, one from SwingTime and the other from Habitat.

17. Over the next week, the committee is planning to involve the students and parents in the final selection of the playground. The Committee is hopeful that the old playground can be removed and the new playground installed during the summer 2021 break but must be confirmed with the District. In order to do that, the budget for the project must be approved. Both suppliers are quoting a cost of approximately 120k. With an allowance for cost-overrun of 10%, the committee is looking for 132k. The current balances within the PAC accounts was reviewed and if 132k was dedicated to the playground then the accounts would have 67k remaining. This amount is deemed acceptable by the PAC Executive as it would support the PAC activities for a few years even without any revenue generation.

18. Recognizing that neither the design nor supplier was chosen yet, the budget needs to be approved at this meeting to allow the project to forge ahead this summer. Cynthia made a motion to spend up to \$132,000 on playground 2 with the design being chosen by the majority of votes. Sophia L seconded the motion and all in favour and the motion was approved.

Financial Report

19. Carolline presented the 2020/2021 Treasurer's report as of 9 June 2021. She mentioned there remain a few outstanding accounts with hot lunch from the previous year that will need to be addressed in the 2021/2022 school year and will likely block families from making hot lunch orders next year until their account is paid up.

20. A question was asked about the grade 7 (grad 2020) money in the PAC accounts and was advised that nothing had been heard from the group and that it will be looked at again in the Fall.

21. The Chair advised that the SOGI expenditure up to \$500 was unanimously approved by the PAC Executive as is allowed in the Constitution and is reported now as required.

22. There was some discussion about the Teacher Appreciation line item in the report. It was suggested that this be reviewed and clearly defined in future reports so that families know what is supported through PAC and what is a class/individual responsibility.

PAC Executive Elections

23. Cynthia introduced Tanja P as the Elections Officer for the elections. Cynthia asked that anyone looking to take on a Members-at-large role to accept one of the secondary roles available such as outreach, Intramural, Deck the Boards, etc. Tanja P, the Elections Officer, gave a quick overview of the roles and responsibility of each position. The following nominations were accepted:

Chair (2 year term)	Cynthia Springate (year 2 of 2 year term)
Vice-Chair	Katie Corbeil
Past Co-Chair	Catharine Macrander
Secretary	Catharine Macrander
Treasurer(s)	Marina Heidt & Caroline Thindal
Communication Rep	Elisabeth Smith
Class Parent Coordinator	Alita Roberts
DPAC & CPF Rep	Michelle Hoffmann (DPAC)
Members-at-Large	Tracy M (Yearbook), Krista Acheson, Karyn Lutz, Sophia Lou, Jennifer Wright, Julie Elliot (CPF Rep)

24. The Elections officer presented the nominations (above) for the 2021/2022 PAC Executive. Tanja P made a motion to accept the nominations and was seconded by Catharine M. A vote to accept the nominations by acclamation was passed.

Committee Reports

25. Grade 7 Rep. Nothing new to report.

26. Cynthia advised that the PAC Executive has not been advised who the Grade 7 Rep for 2021/2022 will be. Alita, the Class Parent Coordinator will reach out to the applicable class parents and seek a representative.

27. CPF Rep. Cynthia presented an update on behalf of by Julie Elliott, our CPF rep. CPF has:

- a. provided their Grade 12 awards;
- b. provided financial support for Semaine de la Francophone at many schools. We should think about this next year and see if we can secure some of these funds;
- c. CPF hopes to be able to do the movie activity for K - Grade 7; and
- d. hoping to organize something for all the French teachers in the district.

New Business

28. No new business.

Adjournment

29. End of Meeting. Cynthia thanked everyone for their involvement with PAC this past year. Mme Niro thanked the PAC for working to support the students, especially through the year of COVID. Tanja P enthusiastically motioned to adjourn the meeting (her final PAC meeting at Laronde), seconded by Sophia L. Meeting adjourned at 11:05 am.