

**PAC MINUTES, Friday, June 3<sup>rd</sup>, 2016 @ 9:00am**

Parent Advisory Council Meeting École Laronde – Library

1. Welcome & Introductions @ 9:00am

**2015-16 Laronde Elementary PAC Members:**

Chair – Cynthia Springate Vice Chair – Janet Petras Secretary - Pamela Wilson-Sydor Co-Treasurers - Katie Corbeil & Sara Jane Watson Class Parent Coordinator – Tanja Phillips	Communications – Tanja Phillips & Hollis Pilling Members at Large – Lori Jones, Sarah Hunter & Maida McGunigal DPAC – Jeanette Paul (absent) CPF- Sarah Hunter
Principal - Johane Fortin	

Ten Laronde parents present at meeting.

2. Motion to Approve of Agenda

- Mover – Erin R
- 2<sup>nd</sup> – Tanja P. All in favour, motion carried.

3. Motion to Review and Approval of Minutes from April 22, 2016

- Mover – Sara-Jane W
- 2<sup>nd</sup> – Maida M. All in favour, motion carried.

4. Principal Report – Johane Fortin

2016-2017 Planning Underway

- Same number of divisions next year – 18 in total
- Vice-principal at 20% - 80% teaching
- 3 K classes full – 44 on wait list
- classes will begin at 8:40 – 8:35 warning bell – and end at 2:33

Athletic News

- Track meet yesterday – Placed 2<sup>nd</sup> overall out of 18 schools, Tykes 3<sup>rd</sup> place, Pee Wee 2<sup>nd</sup> place – well done Lynx!
- A big thank you to all the parent coaches
- School will publish an athletic calendar for the next school year to help parents plan if they want to coach

#### Current events/activities

- Focus on recycling with the leadership students is going well – the trophy was awarded to Mme Chung's class for the first week
- Bike to School Week was very successful with over 260 participants!

#### Year-End Activities/Events

- June 9 - 7pm Body Health for parents
- June 10 - Body Health for students – all day
- June 15 - Kindergarten celebration
- June 17 - Sports Day
- June 20 - 2pm Band concert
- June 22 - 1pm Grade 7 Farewell Assembly
- June 23 - 10:45 Year-end assembly, report cards, 1:37 early dismissal, last day/students
- June 24 - Admin day – for staff only

In closing, and on behalf of the staff, I want to thank this year's PAC executive for their dedication and involvement in our school this year. It has been a very successful year of cooperation and teamwork between the parents and staff, and together we worked as a team to offer the best we can to our students.

#### 5. Chair Report – Cynthia Springate

- Sports Day freezies - we will need two parents from each division to come in before recess to cut and distribute freezies.
- Report on a very successful Spring Fair 2016! We raised \$7,782.00 thanks to your donations of Tootie Jars, Raffle Baskets and Silent Auction items, and through the Passport Ticket Sales. Thanks very much to all our volunteers who worked tirelessly before, during and after the fair to make it the success it was. Special thanks to Pam, our Spring Fair Coordinator and to Tanja, Della and Amy for taking on the Volunteer Coordination. A job very well done!
- Teacher Luncheon - low on commitments and donations, check your child's backpacks for the official form. Please help make this a memorable event for our teachers. Thanks to Cindy A. for coordinating this event!

#### 6. Committee Reports – Spring Fair raised \$7,782.00 (see details in Chair Report)

#### 7. Financial Report – See charts below

- Create a **NEW** Held in Trust account named “**Playground and/or Technology**” with the amount of \$12,741.80 to be transferred from the current Fundraising account.
- Transfer a total of \$11,967.22 to “Playground Only Fund.” (\$10,000.00 from Operating Account and \$1,967.22 from Cheque Writing Campaign (CWC) 2015 – which equals 10% of the CWC)
  - Mover – Maida M
  - 2<sup>nd</sup> - Faye K. All in favour, motion carried.

8. Vote on the “2016-2017” Laronde Pac Operating Budget Summary

- Mover – Maida M
- 2<sup>nd</sup> – Erin R. All in favour, motion carried.

**SOURCE OF FUNDS**

	Budget For School Year 2015-2016	Target School Year 2016-2017	Actual YTD 2016-2017	Variance YTD 2016-2017
Hot Lunch*	15,000	15,000	-	(15,000)
Gaming Grant	8,040	9,000	-	(9,000)
Spring Fair	5,000		-	-
Logo Wear	-	700	-	(700)
Cheque Writing Campaign	19,586	18,000	-	(18,000)
<b>Total Fundraising</b>	47,626	42,700	-	(42,700)

**USE OF FUNDS**

	Budget School Year 2015-2016	Budget School Year 2016-2017	Actual YTD 2016-2017	Variance YTD 2016-2017
Artist in Residence	4,000	4,000	-	4,000
Cultural Performances	3,000	3,000	-	3,000
PE Activity	4,000	4,000	-	4,000
Science Enrichment	5,750	5,750	-	5,750
Teacher Classroom Funds	2,700	2,700	-	2,700
LST/Library/Music	450	450	-	450
Grade 7 Graduation	500	500	-	500
Emergency Preparedness	1,532	1,532	-	1,532
Social Media Education	1,500	1,500	-	1,500
Body Health	2,000	2,000	-	2,000
Classroom Books	450	450	-	450
Iguy/Igirl	2,753	-	-	-
First Aid	882			

		882	-	882
Field Trip Supplement	2,150	-	-	-
PAC Admin	-	500	-	500
School Activities	-	500	-	500
EMS Scholarship	-	500	-	500
Miscellaneous	-	500	-	500
<b>Total Uses of Funds</b>	<b>\$ 31,667</b>	<b>\$ 28,764</b>	<b>\$ -</b>	<b>\$ 28,764</b>

## Laronde PAC Funds Balances

as at 31-May-16

### Assets

#### Account Balances

##### *Fundraising amounts*

Other	12,741.80
General Funds	
Gaming Account	15,007.50
Cheque Writing	19,672.16
Operating Account	<u>32,023.05</u>
Available funds	<u>79,444.51</u>

##### *Held in Trust*

Playground fund	22,384.06
Grade 7 Fundraising	3,678.55
PayPal	<u>2,224.13</u>
Total	<u>28,286.74</u>

Bank / Funds Balances 107,731.25

9. Elections for “2016-2017” PAC Executive

- Mover – Sara-Jane W
- 2<sup>nd</sup> – Kelly Dumont. All in favour, motion carried.
  - Chair/ President Cynthia Springate
  - Vice President Janet Petras
  - Secretary Pamela Sydor
  - Treasurer Katie Corbeil & Susie Fang
  - Communications Hollis Pilling & Tanja Phillips
  - Class Parent Anastasia Stoubos
  - Members at Large:
    - Lori Jones
    - Sarah Hunter
    - Catharine Macrander
    - Della Faremo
    - Josée Katz

10. New Business - None

11. Old Business - None

12. Motion to Adjourn – Maidra M @ 10:15am

**Next Event: Tuesday, September 6<sup>th</sup> @ 9:00am – Welcome Back Coffee**

Important Dates in June 2016

June 9<sup>th</sup> – 7pm Body Health Parent presentation by Saleema Noon

June 17<sup>th</sup> – Sports Day

June 23<sup>rd</sup> – Last Day of School Year End Assembly @ 10:45am, Early Dismissal @ 1:37pm