

# PAC MINUTES, Monday June 4, 2018 @ 9:00am

## Parent Advisory Council Meeting Ecole Laronde- Staff Room

Minutes recorded by Catharine Macrander (Class Parent Coordinator)

### 2017-18 Laronde Elementary PAC Members:

<b>Position</b>	<b>Name</b>	<b>Email</b>
Chair	Cynthia Springate	<a href="mailto:chair@larondepac.ca">chair@larondepac.ca</a>
Vice-Chair	Tanja Phillips	<a href="mailto:vicechair@larondepac.ca">vicechair@larondepac.ca</a>
Secretary	Janet Petras	<a href="mailto:secretary@larondepac.ca">secretary@larondepac.ca</a>
Treasurers	Susie Fang	<a href="mailto:treasurer@larondepac.ca">treasurer@larondepac.ca</a>
	Katie Corbeil	<a href="mailto:treasurer@larondepac.ca">treasurer@larondepac.ca</a>
	Sophia Lou	<a href="mailto:treasurer@larondepac.ca">treasurer@larondepac.ca</a>
Communications	Hollis Pilling	<a href="mailto:communications@larondepac.ca">communications@larondepac.ca</a>
Class Parent Coordinator	Catharine Macrander	<a href="mailto:classparent@larondepac.ca">classparent@larondepac.ca</a>
Grade 7 Parent Rep	Tanja Phillips	<a href="mailto:grade7@larondepac.ca">grade7@larondepac.ca</a>
Members at Large	Pam Wilson-Sydor, Della Faremo, Sarah Hunter, Stefanie Simpson, Luana Foulkes	

Total 21 Laronde parents & PAC executive present at meeting

#### 1) Welcome & Introductions

Meeting called to order at 9:02 am.

Cynthia Springate welcomed everyone and said it was wonderful to see so many parents in attendance for the final meeting of the year which would include the election of a new PAC Executive.

#### 2) Approval of Agenda

Motion to approve agenda: Moved by Sarah H. Seconded by Catharine M. All in favour, motion carried.

#### 3) Review and Approval of Minutes from April 20, 2018

Motion to approve minutes: Moved by Catharine M. Seconded by Pam W. All in favour, motion carried.

#### 4) Principal's Report- Sabrina Niro

There will be 20 divisions next year. Details regarding composition of classes for next year and how placements are made were circulated to the school population at the end of May. The school has hired three new teachers: Mme. Carriou (grade 6) Mme. Stephen (grade 1) and Mme. Yee (grade 1). The school has also hired Mme. Workun (grade 5) and Mme. Hatch (grade 5) who are currently teaching at the school, in temporary positions.

Welcome to Kindergarten will be on Wednesday, June 6. There are approximately 30 siblings registered with the rest of the spots filled by district lottery. The school will start the year with 57 kindergarten students and then fill the remaining 3 spots in September once it is determined that there are no special

needs among the class. This hopefully will avoid any of kindergarten classes going into "remedy" by being over limit by composition.

Sports day will be on Friday, June 22. The staff is currently reviewing the events and schedule for the day. The bike parade may be eliminated since there was a bike parade to celebrate the end of Bike to School week on Friday June 4. It was also noted that there were some safety issues with the parade and there were a few "wipe outs" due to the loose gravel on playground # 1. There will be a review of parade route to figure out a safer alternative.

For other important dates in both June and September 2018, please see the list at the end of the minutes.

## 5) **Chair Report-** Cynthia Springate

\* **Spring Fair** Spring Fair 2018 was our most successful fair to date. Our profit was \$ 10, 440, which was higher than in past years. We tried some new ideas this year, which included an all-inclusive bracelet and elimination of prizes. Overall, the fair was well attended and the feedback very positive. Thank you to everyone who came out to support us. A special thank you to Pam W. and her team of volunteers who coordinated the event. Also a big thank you to all the volunteers who helped out on the day of the event. If you have any specific feedback about the spring fair, please email Cynthia at [chair@larondepac.ca](mailto:chair@larondepac.ca)

### \* **School Supplies**

School supply online ordering will be available again this year. Stay tuned to your inbox for ordering details.

### \***Parental Input for new Grandview Heights high school.**

The school district is seeking parental input into proposed catchment changes for 2020 when the new Grandview Heights high school will open. One of the options is to move the French immersion program from EMS to Elgin. The information package was sent to all parents a few weeks ago by Mme Niro. They held 4 community forums to discuss the various options. You can also access the information and watch their presentation at:

<https://www.surreyschools.ca/departments/BMGS/projects/projectdetails/Pages/grandviewheights.aspx>

There is also a feedback form or link on that website to the PlaceSpeak forum for you to provide feedback on the four proposals. While they indicate a district preference they do seem to genuinely want parent feedback.

## 6) **Committee Reports**

### \* **Fruit & Veggie**

We need a new Fruit & Veggie coordinator in September. Kerry M., who has coordinated the program for several years, will be happy to share her wisdom with her successor. She would like to add this was a rewarding opportunity to work with her kids in the school setting as they helped sort and distribute the produce.

**\*Hot Lunch - Andrea G.**

Andrea G. reported that it had been another successful year for hot lunch. There was discussion about having SaveOn Foods deliver the weekly juice, milk, carrots and cookie order, which would eliminate the need for the hot lunch teams to drive to pick it up. This has the advantage of saving valuable time, especially on hot dog days. The cost for for each delivery day would be approx. \$8 which would work out to about \$300 per year. This expense would be taken from the annual profit of the hot lunch program which is approx. \$16,000. General feeling was that this was a great idea and worth moving forward with. Andrea also indicated that she is open to ideas for new vendors and is potentially looking to replace Taco del Mar. Please forward any suggestions to [hotlunch@larondepac.ca](mailto:hotlunch@larondepac.ca)

**\*Emergency Preparedness**

Thank you to our outgoing coordinator Erin R, who is moving on. Erin notes that the committee has plans to use their currently unspent allotted funds. She indicated that flashlights and kits for our new divisions had been purchased as well as new storage shelving.

**7) Financial Report- Katie Corbeil**

The budget report and balance sheets were presented and distributed. Currently there is just over \$12,000 in unspent funds remaining in the budget. Katie reports that some of the items will remain unspent (approx 9k) due to a change in activities this year but that the majority of the science enrichment and teacher classroom funds will be spent. PAC Executive previously approved \$134 for hot lunch to buy new coolers to replace ones that were falling apart. These coolers have been purchased

**\*Transfer of funds for Playground and technology**

For the past few years, we have been designating funds for the eventual replacement of playground #2. As per the recommendation of our treasurers, this year we are able to transfer up to \$20,000 from general funds to the playground and/or playground and/or technology fund. We also traditionally transfer 10% of the cheque writing total to the playground fund. The executive recommends that we move \$10,000 from general funds to the playground fund and \$10,000 from general funds to the playground and/or technology fund. We also recommend moving \$1,940 (10% of cheque writing this year) from general funds to the playground fund. This will result in having \$64,264 in the playground fund and \$24,349 in the playground and/or technology fund.

**Motion made by Katie Corbeil to move \$10,000 from general funds to the playground fund, \$10,000 from general funds to the playground and/or technology fund and \$1,940 from the general funds (10% of Cheque writing) to the playground fund. Motion seconded by Cynthia all in favour, motion carries.**

**\* \$150,000 cheque from Developer of Laronde Woods.**

This money was donated to Laronde directly through the district and is currently being held in trust. Although original discussion centered around safety updates to traffic flow in front of school, reality is this won't nearly be enough money for this purpose, Cynthia noted that the safety designation was a school district requirement due to there being no precedent at that time for this kind of gift. She also noted that since then, other schools have received development money. Cynthia emailed the developer to inquire if they would be willing to redirect the donation to PAC rather than to the school. This could allow us to direct this money to the replacement of

playground #2. Even if this is not possible, PAC should follow up to ensure this money is spent at Laronde.

**\* Other playground discussion**

Cynthia noted that we are still waiting to receive our letter for intent to remove equipment on playground #2. Generally, once this letter is served a school has two years to replace the equipment before it is removed. Once we have received this letter we will form a playground committee to generate a plan for a new playground. It was briefly discussed looking into outside funding from groups such as the Rick Hansen Foundation to build an all abilities playground. General feeling was that we would be low priority for these groups, since we already have two other playgrounds.

**8) Approval of 2018-19 Budget**

A draft of the Laronde PAC operating budget summary for the school year 2018-19 was presented and distributed.

**Motion to approve the 2018/2019 Laronde PAC budget as presented. Moved by Sophia, seconded by Tanja. All in favour. Motion passes**

**\* New iPads**

There was a request from the principal to assist with the purchase of a new class set of iPads. PAC has previously purchased iPads for the school but many of these are now almost 7 years old and are considered obsolete by the district and they do not work with many of the new coding apps and hardware used in the school. The executive recommends that we purchase 15 iPads for the school, with the school also purchasing 15 iPads, giving a full class set to the school in time for September. The cost to PAC is estimated at \$7,000.

**Motion to spend up to \$7,000 from the playground and/or technology fund on the purchase of 15 new iPads and accessories for the school. Moved by Pam, seconded by Andrea, all in favour, motion carries.**

**9) PAC Executive Elections**

Before elections started, Cynthia S. took a moment to thank the current PAC executive for their time and hard work. As outgoing chair, she expressed her gratitude to have had the opportunity to serve the PAC and that it had been a pleasure to work with everybody. She also offered to stand as Elections Commissioner, since she was not seeking re-election for any position. No objections were offered and the floor was opened for nominations.

It was recommended that we add an extra treasurer to assist with the vastness of the job duties.

Introducing your new 2018/2019 PAC Executive

Co-Chairs – Tanja Phillips & Catharine Macrander

Vice-Chair – Melissa Wandt

Treasurer(s) – Hollis Pilling, Sophia Lou, Susie Fang, Katie Corbeil

Secretary – Janet Petras

Class Parent Coordinator – Tracy Merry

Communications – Joanne Stewart

DPAC representative – Sarah Hunter

Members-at-large – Stefanie Simpson, Laura Roberts, Joy Rong, Marina Heidt, Elisabeth Smith

**Motion to accept 2018/19 PAC executive. Moved by Pam W. ,seconded by Andrea All in favour, motion carried.**

#### **10) New Business**

On behalf of the graduating Grade 7 class, Tanja P thanked everyone for their support over the past year.

On behalf of the PAC, Sarah H. acknowledged Cynthia S as outgoing chair and thanked her for her service.

#### **11) Old Business**

No old business this month.

#### **12) Adjournment**

Motion to adjourn- The meeting was adjourned at 10:26 am Moved by Joanne S.

**See you all at our Welcome Back Coffee on September 4, 2018**

#### Important Dates

Welcome to Kindergarten- June 6  
 Sports Day - June 22  
 Grade 7 Assembly - June 27  
 Year End Assembly- June 28 @ 10:45 am  
 Early Dismissal- June 28@ 1:30pm  
 Admin Day - June 29 (No school for students)  
 School re-opens- September 4 @10am

#### Important Dates for Sept. 2018

School re-opens & Welcome Back Coffee - Sept. 4 @ 10am  
 Opening Assembly -Sept 5  
 Divisions set & Welcome Assembly - Sept 10 (tentative)  
 Terry Fox Run - Sept 21  
 Pro D Day - Sept 24  
 Book Fair & Meet the Teacher- Sept. 27  
 Orange Shirt Day - Sept 28