

## CLASS PARENTS

Our Laronde school community of students, parents, teachers, and the Principal's Office will be safe, understood, and effective if we are closely connected to each other regarding school matters and events. The Class Parent plays a **very important role** at our school and is a key point of contact amongst the parents in the class and in the school.

At the beginning of each school year, a parent(s) volunteers to act as class parent for each division for the school year. There can be more than one class parent per division to share responsibilities however, a main contact is recommended. For divisions with split grades, it is beneficial to have a parent from each grade.

Some of the activities a Class Parent may be involved with include:

1. Create a schedule of parent volunteers to help distribute Hot Lunch on Fridays (ideally 2 parents per division for primary grades)
2. Attend Parent Advisory Council meetings (five over the school year) (or send designate)
3. Assist the teacher to organize volunteers for field trips/class events or other activities as required
4. Prepare a student/parent contact sheet for the class at the beginning of the year using information from the [larondepac.ca](http://larondepac.ca) website.
5. Forward information for class specific details such as the Christmas Hamper program. Any school wide emails are sent directly to all families registered on the [larondepac.ca](http://larondepac.ca) website.
6. Organize classroom volunteers for special school-wide PAC events such Spring Fair.
7. Assist the teacher with Scholastic book orders
8. Arrange/organize a teacher appreciation acknowledgment/gift